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# **BOLDRE PAROCHIAL CHURCH COUNCIL**

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## **ACCOUNTS**

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For the year ended 31 December 2023:

Statement of Financial Activities

Balance Sheet

Accounting Policies

## Statement of Financial Activities for the year ended 31 December 2023

	Notes	2022	2023
		£	£
<b>Income from:</b>			
Donations	1a	115,420	96,007
Church Activities	1b	9,140	13,795
Events, including Summer Fete	1c	18,159	17,656
Dividends and interest	1d	6,866	5,961
<b>Total Income</b>		<b>149,585</b>	<b>133,419</b>
<b>Expenditure on:</b>			
- Mission in Rwanda	2a	7,674	2,695
- Activities directly related to work of Church	2b	72,775	81,203
- Maintenance & projects	2c	52,878	51,826
- Music	2d	4,780	5,297
- Church management & administration	2e	17,829	19,800
<b>Total Expenditure</b>		<b>155,917</b>	<b>160,821</b>
<b>Net (Loss)/Surplus</b>		<b>(6,332)</b>	<b>(27,402)</b>

## Balance Sheet at 31 December 2023

	Notes	2022	2023
		£	£
<b>Investment Assets</b>	3	218,353	237,410
<b>Current Assets</b>			
Debtors		2,059	1,625
Cash at bank		55,448	25,376
<b>Net Liabilities</b>		-2,120	-2,354
<b>Net current assets</b>		<b>55,387</b>	<b>24,647</b>
<b>Net Assets</b>		<b>273,740</b>	<b>262,048</b>
<b>Represented by:</b>			
Opening balance		310,456	273,740
(Decrease)/Increase for year (including investment account)		(36,716)	(11,692)
		<b>273,740</b>	<b>262,048</b>

## Boldre PCC Financial Statement 2022

During 2023 total income reflected:

- (a) Steady donations being received under the Parish Giving Scheme and a small reduction overall in other forms of donations,
- (b) Steady Gift Aid income,
- (c) A successful Summer Fete raising £8,998,
- (d) Exceptional income in the form of a grant of £10,000 from the Boldre Church Trust related to replacing the heating system at St John's and a smaller grant from the Council for energy costs. These were one-off sources of income,
- (e) Investment income reducing slightly to £5,961, and
- (f) Net Benefice Income recovering to £12,520.

During 2023 total expenditure was increased reflecting our share of the cost of a new Children and Families' Worker off-set by lower, though still significant, exceptional expenditure compared with 2022, on a new heating system at St John's. Further work is required as a result of the 2021 Quinquennial Review.

The accounts for 2023 have been prepared on the same basis as the 2022 accounts.

The overall result for 2023 is a gross operating loss, the difference between income and expenditure, of £13,892. There was an unrealised gain on unrestricted investments of £ 17,250. There were no acquisitions or disposals of investments.

The administration of Benefice activity (weddings, funerals, memorials) is carried out jointly for St John's, Boldre and St Mary's, South Baddesley. The related income and expenditure is set out in the attachment to these accounts.

Approved by the Parochial Church Council on [ ] March 2024 and signed on its behalf by:

Richard Tolkien  
Treasurer

*Richard Tolkien*  
18<sup>th</sup>

Dated: ..... March 2023

Revd Terence Handley MacMath  
Chairman

*Terence Handley MacMath*

Dated: 18.3.24. March 2023

## Independent Examiner's Report on the Accounts

<b>Report to the members of</b>	<b>Boldre Parochial Church Council</b>		
<b>On accounts for the year ended</b>	<b>31 December 2023</b>	Charity No.	1200694
<b>Respective responsibilities of trustees and examiner</b>	<p>The Parochial Church Council is responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> <li>• examine the accounts under section 145 of the Charities Act</li> <li>• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and</li> <li>• to state whether particular matters have come to my attention.</li> </ul>		
<b>Independent examiner's statement</b>	<p>I have completed my examination. In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 130 of the Charities Act; and</li> <li>• to prepare accounts which accord with the accounting records and comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination;</li> </ul> <p>have not been met. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts reached.</p>		
<b>I</b>			
<b>Signed:</b>		<b>Date:</b>	. March 2023. ....
<b>Name:</b>	Brenda Peers-Ross		
<b>Address</b>			

## Notes to the Financial Statements for the year ended 31 December 2023

### 1 Income

	2022	2023
	£	£
<b>1a Voluntary Income</b>		
Planned Giving Scheme	43,357	43,056
PGS Gift Aid	8,841	8,388
Other regular Donations	8,033	4,853
Green Envelope giving	8,137	6,352
Collections	9,170	8,225
Other Gift Aid	6,379	5,524
One off Donations	4,039	5,711
Good Box giving	2,261	1,664
Council Energy grant	2,000	1,000
Boldre Church Trust	23,250	10,000
Rwanda	-	1,234
	<b>115,420</b>	<b>96,007</b>
<b>1b Church Activities</b>		
Net Benefice Income (inc St Mary's share of office costs)	7,940	12,520
Bridge Magazine/other	1,200	1,295
	<b>9,140</b>	<b>13,795</b>
<b>1c Income from</b>		
Summer Fete	9,494	8,998
Other fund raising	2,995	2,200
Andrew & Diana Neaum Leaving Gift	-	5,131
Christmas Cards, Calendars and Jam	1,928	1,112
Rwanda	1,970	-
Quiz	1,772	220
	<b>18,159</b>	<b>17,656</b>
<b>1d Investments</b>		
Dividends and Interest	<b>6,866</b>	<b>5,961</b>
<b>Total Income</b>	<b>149,585</b>	<b>133,419</b>

	2022	2023
<b>2 Expenditure</b>	£	£
<b>2a Grants &amp; Missionary:</b>		
Rwanda (grants & expenses)	7,674	2,695
<b>2b Activities relating to work of Church Ministry</b>		
Diocesan Contribution/Common Mission Fund	45,130	45,000
Clergy Honoraria and Benefice Secretary	13,050	9,880
Church- running expenses		
Electricity		
Telecoms		
Flowers	14,575	15,116
Travel		
Purchases		
Leaving gift for the Neaums	-	5,131
Children & Family Worker (part year)	-	6,076
	<b>72,755</b>	<b>81,203</b>
<b>2c Church Maintenance &amp; Projects</b>		
St John's Church (including new heating system)	47,574	41,182
St Nicholas's Chapel	5,304	3,601
St John's Churchyard	-	7,043
	<b>52,878</b>	<b>52,218</b>
<b>2d Organist's salary &amp; music expenses</b>	<b>4,780</b>	<b>5,297</b>
<b>2e Church Management &amp; Administration</b>		
Benefice office expenses (stationery, telephone & other purchases)	8,077	8,103
Professional fees incl. Bookkeeper	6,084	7,783
Bank charges	582	610
Insurance	3,086	3,304
	<b>17,829</b>	<b>19,800</b>
<b>Total Expenditure</b>	<b>155,917</b>	<b>160,821</b>

<b>Investment Values</b>		2022	2023
		£	£
Restricted			
	10,623 shares in CBF Fixed Interest Securities Fund (3 holdings)	14,562	15,375
	14,797 shares (Warburton Davis) in CBF Fixed Interest Securities Fund	20,286	21,418
Unrestricted	7155.43 shares in CBF Investment Fund.	183,358	200,608
<b>Investments 31 December</b>		<b>218,353</b>	<b>237,401</b>
(Loss)/Increase			
Unrestricted		(24,264)	17,250
Restricted		(5,920)	813
<b>Total unrealised (loss)/increase</b>		<b>(30,184)</b>	<b>18,063</b>



## **Accounting Policies**

### **a) Financial Statements**

The Financial Statements have been prepared under:

- (a) The Charities Act 2011 and in accordance with the Church Accounting regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, accounting and reporting by Charities SORP 2015 (FRS 102 Section 1A), and
- (b) The historical cost convention except for investment assets which are shown at market value. They include all transactions, assets and liabilities for which the PCC is responsible in law.

### **b) Funds**

Unrestricted Funds represent those that are not subject to any restrictions regarding their use and which are available for the general purposes of the PCC. Restricted Funds represent those that are subject to restrictions regarding their use and which may only be applied for specific purposes.

### **c) Income**

Planned Giving/Gift Aid whether under the PGS or by standing order, other than collections at services, is accounted for in the Gift Aid account on behalf of the PCC from which it is transferred to the current account each quarter when it is recorded in that account. Income tax recoverable is also accounted for in the Gift Aid account on behalf of the PCC and transferred to the current account each quarter. Grants and legacies are accounted for when the PCC receives the money into its account. The Bridge magazine is accounted for because of the surplus received less a deduction of 27.5% paid to South Baddesley PCC in regard of their circulation. Income from fetes, etc. is accounted for after deduction of the outgoings. Dividends and interest are accounted for when received. The split of income between the Restricted and Unrestricted Funds is recorded per the wishes of the donors and the requirements of the trusts administered by the Winchester Diocese.

### **d) Designated Collections**

During the year designated collections on behalf of HMS Hood and The Royal British Legion were possible. No funds were retained by the PCC. The receipts and payments of all designated collections are not reported in the PCC accounts in line with Church Accounting Regulations.

### **e) Expenditure**

Grants and donations are recognised when paid. The parish share of the Diocesan Quota is accounted for when paid. In 2023 £45,000 in Diocesan Quota was paid, in line with the amount agreed with the Diocese of Winchester.

### **f) Fixed Assets**

Consecrated and benefice property is excluded from the accounts by section 10(2) (a) of the Charities Act 2011. Movable church fittings are also excluded from the accounts. All expenditure incurred during the year on these fixed assets is charged to expenditure. Investments are stated at market value as at 31 December 2023.

### **g) Trustees' expenses and related party transactions**

One Trustee, also a Churchwarden was paid for secretarial duties provided during the year. Otherwise, none of the Trustees were paid any remuneration or received any other benefits from an employment with the PCC. One Trustee was provided with funds to cover expenses in carrying out the duties of the PCC in relation to its missionary work overseas. During the year, there have been no related third-party transactions that require disclosure (2021: £0)

### **h) Staff Costs**

Total staff costs and honoraria paid £	<u>15,177</u>
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The average number of staff throughout the year was 2 (Benefice Secretary and Music)

### **i) Costs of Independent Examination and other Financial Services**

The independent examination of the 2023 accounts has been provided for at a fee of £750 (2022 and before provided pro bono).

### **j) Charity Commission's Public Benefit Guidance**

The trustees are aware of the Charity Commission's public benefit guidance and have taken it into account when making decisions to which the guidance is relevant.

## **Financial Review Year Ended 31 December 2023**

Total income was £133,419 (2022 £149,585) of which £85,007 (2022 £88,420) was from PGS donations, collections, one off and other regular donations and green envelopes, including from Gift Aid recoverable tax. Net Benefice Fee income was £12,500 (2022 £7,940) The Annual Summer Fete raised £8,998 (2022 £9,494). Dividend income and interest earned amounted to £5,961 (2022 £6,576). An exceptional grant of £10,000 (2022 £23 250) was received from the Boldre Church Trust, to help meet the costs of the new heating system (2022 church tower repairs).

We would like to encourage parishioners to support St John's wherever possible through the Parish Giving Scheme, leaflets for which are at the entry to the Church and details online on the website. The associated Gift Aid recoverable tax increases the value of donations received by 25%; the administration is provided centrally at no cost to St John's.

Total expenditure was £160,821 compared with £155,917 in 2022 reflecting our share of the cost of a new Children and Families' Worker, plus some inflation-led increases in salaries and professional fees.

There was an unrealised gain on unrestricted investments of £17,250.

## **Investment Reserves**

The value of our net assets increased to £262,048, of which £36,793 was restricted reserves held in investments.

Restricted reserves are retained towards the upkeep of the fabric of the church and the graveyard, in accordance with the PCC definition of Fabric and the terms of the under-lying legacy, given that legacies constitute the primary source of these reserves.

## **Financial and Reserves Policy**

It has been agreed that the PCC should follow a policy of seeking at least to break even year by year, to seek to meet as fully as is prudent its requested Diocesan Contribution and to build up reserves to provide longer term financial stability, thus enabling St John's, Boldre to continue active worship long-term. Its annual budget before any exceptional items is set on this basis.

In addition, it is the policy of the PCC to seek to hold readily realisable reserves the equivalent of six months budgeted normal expenditure, including gross salaries and honoraria, and the Diocesan levy as approved by the PCC, which for 2024 is £45,000, in line with the amount discussed with the Diocese of Winchester. This will be reviewed during the year in the light of actual financial performance. It is our policy to hold £1,000 to cover grants received annually the continuation of which cannot be guaranteed, plus £6,000 in a mission reserve to enable us to meet our mission commitments irrespective of amounts identified in any year's budget. It is also our policy to hold an amount for likely non-fabric repair and maintenance expenses including the churchyard.

In 2021 we received the independently prepared Quinquennial Inspection report detailing the condition of the church, which is Grade 2 listed. In addition to recommended works on the church tower, which were carried out during 2022 at a cost of £46,500 to which the Boldre Church Trust made a grant of £23,250, the report recommended other works including to windows, the roof and louvres. Advice and quotations for these works have been obtained. Roof work will be carried out during 2024. The costs may be significant. We are therefore making a provision for exceptional work of £100,000 related to the report which it is intended should be drawn down or revised as the specific recommendation need is met or its likely cost revised.

We have also committed to fund a Children and Families' Worker and associated expenses in the amount of up to £9,000 per year for three years from 2023 This is part of a joint project with the Churches at Brockenhurst and South Baddesley. The cost of this post is now taken as a normal item in the budget.

During the first quarter of 2023 the heating system at St John's was replaced at a cost of £36,000. This is an exceptional item.

We are actively seeking grants including from the Boldre Church Trust to cover exceptional costs incurred in relation to further work required under the Quinquennial Review.

Free reserves (including restricted items amounting to £36,793, some of which are usable on fabric expenditure) based on these policies and provisions and the budget adopted for 2024, including the costs of roofing work, amount to 96,500. This reserve amount is reviewed annually as part of the budgetary process.

The PCC also considers it prudent to seek over time to build up longer term reserves with the aim of securing worship at St John's for the foreseeable future. To this end, in 2019 a Stewardship Campaign was launched to increase planned giving, including legacies. Good progress was made increasing the number of donors under the PGS, though this has now flattened. Parishioners have

been affected by the Covid pandemic and the cost- of- living crisis. Additional available resources will be used to increase long term reserves and provide funds for additional mission work.

Our investment policy is to invest short-term investment fund balances with the CCLA Church of England Securities Fund- Income Shares, and the remainder in the CCLA Church of England Investment Fund-Income Shares, which attracts a better long- term return.

[12.3.2024]